



DEPARTMENT OF HEALTH & HUMAN SERVICES

Program Support Center
Financial Management Portfolio
Cost Allocation Services

7700 Wisconsin Avenue, Suite 2301
Bethesda, MD 20814
PHONE: (301) 492-4855
FAX: (301) 492-5081
E-mail: CAS-Bethesda@psc.hhs.gov

December 19, 2019

Mr. David L. Miller
Chief Financial Officer
University of Tennessee – Institute of Agriculture
201 Andy Holt Tower
Knoxville, TN 37996-0100

Dear Mr. Miller,

A copy of the facilities and administrative (F&A) cost Rate Agreement is being sent to you for signature. This agreement reflects an understanding reached between your organization and a member of my staff concerning the rates that may be used to support your claim for indirect costs on grants and contracts with the Federal Government.

The Office of Management and Budget (OMB) has requested that we reach an agreement with each institution on the components of the published F&A rates. The attached form is provided for that purpose. Please sign the form and email it back with the original Rate Agreement.

Please have the agreement signed by an authorized representative of your organization and return within 10 business days of receipt. The signed agreement can be sent to me by email it to CAS-Bethesda@psc.hhs.gov, while retaining the copy for your files. Only when the signed agreement is returned, we will then reproduce and distribute the agreement to the appropriate awarding organizations of the Federal Government for their use.

An F&A cost proposal, together with the supporting information, are required to substantiate your claim for indirect costs under grants and contracts awarded by the Federal Government. Thus, your next proposal based on actual costs for the fiscal year ending 06/30/2022, will be due in our office by 12/31/2022. Please submit the proposal to CAS-Bethesda@psc.hhs.gov.

Sincerely,
**Darryl W.
Mayes -S**
Darryl W. Mayes
Deputy Director
Cost Allocation Services

Digitally signed by Darryl W. Mayes -S
DN: c=US, o=U.S. Government, ou=HHS,
ou=PSC, ou=People,
0.9.2342.19200300.100.1.1=2000131669,
cn=Darryl W. Mayes -S
Date: 2019.12.30 07:13:40 -05'00'

Enclosures

PLEASE SIGN AND RETURN A COPY OF THE RATE AGREEMENT

COLLEGES AND UNIVERSITIES RATE AGREEMENT

EIN: 1626001636A1

DATE:12/19/2019

ORGANIZATION:

FILING REF.: The preceding agreement was dated 10/21/2014

University of Tennessee - Institute of Agriculture

201 Andy Holt Tower

Knoxville, TN 37966-0100

The rates approved in this agreement are for use on grants, contracts and other agreements with the Federal Government, subject to the conditions in Section III.

SECTION I: Facilities And Administrative Cost Rates

RATE TYPES: FIXED FINAL PROV. (PROVISIONAL) PRED. (PREDETERMINED)

EFFECTIVE PERIOD

<u>TYPE</u>	<u>FROM</u>	<u>TO</u>	<u>RATE(%)</u>	<u>LOCATION</u>	<u>APPLICABLE TO</u>
FINAL	07/01/2018	06/30/2019	44.00	On-Campus	Organized Research @ Agricultural Experiment Station
FINAL	07/01/2018	06/30/2019	47.00	On-Campus	Organized Research@ College of Veterinary Medicine
FINAL	07/01/2018	06/30/2019	6.00	On-Campus	IPA @ Agriculture Experiment Station
FINAL	07/01/2018	06/30/2019	5.30	On-Campus	IPA @ College of Veterinary Medicine
FINAL	07/01/2018	06/30/2019	18.00	On-Campus	Other Sponsored Activities @ Agricultural Extension Service

ORGANIZATION: University of Tennessee - Institute of Agriculture

AGREEMENT DATE: 12/19/2019

<u>TYPE</u>	<u>FROM</u>	<u>TO</u>	<u>RATE (%)</u>	<u>LOCATION</u>	<u>APPLICABLE TO</u>
FINAL	07/01/2018	06/30/2019	14.00	Off-Campus	Other Sponsored Activities @ Agricultural Extension Service
FINAL	01/01/2018	06/30/2019	2.40	On-Campus	IPA @ Agricultural Extension Service
PRED.	07/01/2019	06/30/2022	45.00	On-Campus	Organized Research
PRED.	07/01/2022	06/30/2023	46.00	On-Campus	Organized Research
PRED.	07/01/2019	06/30/2023	42.00	On-Campus	Instruction
PRED.	07/01/2019	06/30/2023	20.00	On-Campus	Other Sponsored Activities
PRED.	07/01/2019	06/30/2023	14.50	Off-Campus	Other Sponsored Activities
PRED.	07/01/2019	06/30/2023	26.00	Off-Campus	Instruction and Organized Research Programs
PRED.	07/01/2019	06/30/2023	7.00	On-Campus	IPA
PROV.	07/01/2023	Until Amended			Use same rates and conditions as those cited for fiscal year ending June 30, 2023.

Effective 07/01/2019, one consolidated rate agreement consisting of one organized research rate, one other sponsored activities rate, and one instruction rate are issued for Ag Extension, AG Experiment, and College of Veterinary Medicine. The new rate agreement will be under the new organization name "University of Tennessee - Institute of Agriculture".

*BASE

ORGANIZATION: University of Tennessee - Institute of Agriculture

AGREEMENT DATE: 12/19/2019

Modified total direct costs, consisting of all salaries and wages, fringe benefits, materials, supplies, services, travel and subgrants and subcontracts up to the first \$25,000 of each subgrant or subcontract (regardless of the period covered by the subgrant or subcontract). Modified total direct costs shall exclude equipment, capital expenditures, charges for patient care, student tuition remission, rental costs of off-site facilities, scholarships, and fellowships as well as the portion of each subgrant and subcontract in excess of \$25,000.

ORGANIZATION: University of Tennessee - Institute of Agriculture

AGREEMENT DATE: 12/19/2019

SECTION II: SPECIAL REMARKS

TREATMENT OF FRINGE BENEFITS:

The fringe benefits are specifically identified to each employee and are charged individually as direct costs. The directly claimed fringe benefits are listed below.

TREATMENT OF PAID ABSENCES

Vacation, holiday, sick leave pay and other paid absences are included in salaries and wages and are claimed on grants, contracts and other agreements as part of the normal cost for salaries and wages. Separate claims are not made for the cost of these paid absences.

Fringe Benefits include: FICA, Retirement, Life Insurance, Workers' Compensation, Unemployment Insurance, Health Insurance, and Terminal Leave.

Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the non-Federal entity for financial statement purposes, or \$5,000.

A proposal for FYE 06/30/2022 is due in our office by 12/31/2022.

ORGANIZATION: University of Tennessee - Institute of Agriculture

AGREEMENT DATE: 12/19/2019

SECTION III: GENERAL

A. LIMITATIONS:

The rates in this Agreement are subject to any statutory or administrative limitations and apply to a given grant, contract or other agreement only to the extent that funds are available. Acceptance of the rates is subject to the following conditions: (1) Only costs incurred by the organization were included in its facilities and administrative cost pools as finally accepted; such costs are legal obligations of the organization and are allowable under the governing cost principles; (2) The same costs that have been treated as facilities and administrative costs are not claimed as direct costs; (3) Similar types of costs have been accorded consistent accounting treatment; and (4) The information provided by the organization which was used to establish the rates is not later found to be materially incomplete or inaccurate by the Federal Government. In such situations the rate(s) would be subject to renegotiation at the discretion of the Federal Government.

B. ACCOUNTING CHANGES:

This Agreement is based on the accounting system purported by the organization to be in effect during the Agreement period. Changes to the method of accounting for costs which affect the amount of reimbursement resulting from the use of this Agreement require prior approval of the authorized representative of the cognizant agency. Such changes include, but are not limited to, changes in the charging of a particular type of cost from facilities and administrative to direct. Failure to obtain approval may result in cost disallowances.

C. FIXED RATES:

If a fixed rate is in this Agreement, it is based on an estimate of the costs for the period covered by the rate. When the actual costs for this period are determined, an adjustment will be made to a rate of a future year(s) to compensate for the difference between the costs used to establish the fixed rate and actual costs.

D. USE BY OTHER FEDERAL AGENCIES:

The rates in this Agreement were approved in accordance with the authority in Title 2 of the Code of Federal Regulations, Part 200 (2 CFR 200), and should be applied to grants, contracts and other agreements covered by 2 CFR 200, subject to any limitations in A above. The organization may provide copies of the Agreement to other Federal Agencies to give them early notification of the Agreement.

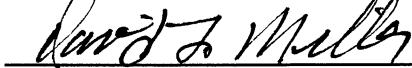
E. OTHER:

If any Federal contract, grant or other agreement is reimbursing facilities and administrative costs by a means other than the approved rate(s) in this Agreement, the organization should (1) credit such costs to the affected programs, and (2) apply the approved rate(s) to the appropriate base to identify the proper amount of facilities and administrative costs allocable to these programs.

BY THE INSTITUTION:

University of Tennessee - Institute of Agriculture

(INSTITUTION)



(SIGNATURE)

David L Miller

(NAME)

Chief Financial Officer

(TITLE)

01/10/2020

(DATE)

ON BEHALF OF THE FEDERAL GOVERNMENT:

DEPARTMENT OF HEALTH AND HUMAN SERVICES

(AGENCY)

Darryl W. Mayes -S

Digitally signed by Darryl W. Mayes -S
DN: c=US, o=U.S. Government, ou=HHS, ou=PSC,
ou=People, 0.9.2342.19200300.100.1.1=2000131669,
cn=Darryl W. Mayes -S
Date: 2020.01.10 07:08:45 -0500

(SIGNATURE)

Darryl W. Mayes

(NAME)

Deputy Director, Cost Allocation Services

(TITLE)

12/19/2019

(DATE) 7155

HHS REPRESENTATIVE: Lucy Siow

Telephone: (301) 492-4855

COMPONENTS OF PUBLISHED FACILITIES AND ADMINISTRATIVE COST RATE

University of Tennessee - Agricultural Experiment Station

Institution:

FY Covered by Rate: July 01, 2018- June 30, 2019

Type of Rate:

Organized Research	
ON FY '19	OFF FY '19
2.5	
3.5	
1.4	
8.0	
1.3	
1.3	
<u>26.0</u>	<u>26.0</u>
44.0	26.0

RATE COMPONENTS:

Bldg & Improv - Depr/Use Allow

Equipment - Depr/Use Allow

Interest

Operations & Maintenance

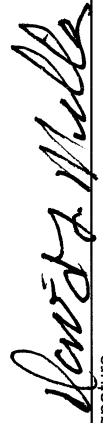
Library

Utility Cost Adjustment

Administrative Component

Total

CONCURRENCE:


Signature

David L. Miller
Name

Chief Financial Officer
Title

1/10/2020
Date

COMPONENTS OF PUBLISHED FACILITIES AND ADMINISTRATIVE COST RATE

University of Tennessee - Agricultural Extension Service

Institution:

FY Covered by Rate:

July 01, 2018 - June 30, 2019

Type of Rate:

Other Sponsored Activities	
<u>ON</u> FY '19	<u>OFF</u> FY '19
0.5	
0.6	
0.1	
2.2	
0.6	
<u>14.0</u>	<u>14.0</u>
18.0	14.0

RATE COMPONENTS:

- Bldg & Improv - Depr/Use Allow
- Equipment - Depr/Use Allow
- Interest
- Operations & Maintenance
- Library
- Administrative Component
- Total

CONCURRENCE:

David L. Miller
Signature

David L. Miller
Name

Chief Financial Officer
Title

1/10/2020
Date

COMPONENTS OF PUBLISHED FACILITIES AND ADMINISTRATIVE COST RATE

University of Tennessee - College of Veterinary Medicine

Institution:

FY Covered by Rate:

July 01, 2018- June 30, 2019

Type of Rate:

Organized Research	ON FY '19	OFF FY '19
	2.0	
	4.2	
	0.6	
	11.5	
	1.4	13.3
	1.3	
	<u>26.0</u>	<u>1.0</u>
	47.0	26.0

RATE COMPONENTS:

Bidg & Improv - Depr/Use Allow

Equipment - Depr/Use Allow

Interest

Operations & Maintenance

Library

Utility Cost Adjustment

Administrative Component

Total

CONCURRENCE:

David L. Miller
Signature

David L. Miller

Name

Chief Financial Officer

Title

1/10/2020

Date

COMPONENTS OF PUBLISHED FACILITIES AND ADMINISTRATIVE COST RATE

University of Tennessee - Institute of Agriculture

Institution:

FY Covered by Rate: July 01, 2019 - June 30, 2023

Type of Rate:

RATE COMPONENTS:

Bldg & Improv - Depr/Use Allow
 Equipment - Depr/Use Allow
 Interest
 Operations & Maintenance (UWA)
 Operations & Maintenance (KNX)
 Library
 Utility Cost Adjustment
 Administrative Component
 Total

	Organized Research		Instruction		Other Sponsored Activities		
	ON FY '20 - '22	ON FY '23	OFF FY '20-23	ON FY '20-23	OFF FY '20-23	ON FY '20-23	OFF FY '20-23
	4.0	4.2		3.5		0.5	
	2.5	2.6		2.5		0.4	
	1.5	1.5		0.4		0.4	
	0.5	0.5		0.1		0.3	
	8.8	9.0		8.0		2.9	
	1.2	1.2		1.5		1.0	
	0.5	1.0					
	26.0	26.0	26.0	26.0		14.5	14.5
	45.0	46.0	26.0	42.0		20.0	14.5
			26.0				14.5
			26.0				14.5

CONCURRENCE:


 Signature

David L. Miller
 Name

Chief Financial Officer
 Title

1/10/2020
 Date